Town of Ashburnham

IT Advisory Board
Minutes of Meeting of *October 12th, 2010*

A meeting of the IT Advisory Board was held on October 12th, 2010 at 6pm at Basement Meeting Room

A quorum of 4 was present.

Members Present: Nancy Haines, Duncan Phyfe, Kyle Johnson, Joe Kalagher
Members Absent: None
Others in attendance: Doug Briggs, Brad Warren

The meeting acted on the following items:

      I.   Approval of pervious meeting minutes
           1. Minutes were not approved for the previous meeting (9/16/2010)

      II.   New Business

           1. Discussion of updated technology plan.
                  i. Time was spent covering the following topics
                            a. Fiber optic cable installation for offsite backup
                            b. Centralization of phone system
                            c. Centralization of billing system (MUNIS)

      III.   Old Business

           None to report

The following documents were referenced/used during the meeting:
      1. Information Technology Strategic Plan (dated March 20, 2006)

Meeting closed at 7:00pm *(4 in favor, none opposed, no abstentions)*

Respectfully Submitted;

Kyle Johnson
Secretary